

# Position: Stables Hand

## Job Description 2021

*Classifications: Seasonal Staff*



### **Our Mission Statement:**

Cultivating individual and collective growth in Christian Science through living, playing, and learning in a natural setting with a global

family.

### **Qualifications:**

- At least 17 yrs of age
- Actively practices Christian Science
- Emotional maturity and stability; good moral character and integrity
- Enjoyment of outdoor living
- Love for children
- Member of The Mother Church.
- Possess competence in:
  - Skills specific to horse care and maintenance
  - Familiarity with natural environment hazards
  - Use and care of specialized equipment

### **Knowledge:**

- How to work with others from a variety of backgrounds
- ACA and camp standards and procedures (provided in staff manual)
- Needs to have past experience working with horses
- Understand the correct use of riding equipment: saddle pads, girths, bridles, bits, etc.

### **Elemental Skills:**

- Time management
- Responsibility
- Flexibility
- Clear and effective communication
- Collaboration
- Inclusivity
- Engagement
- Childlikeness
- Holistic and spiritual work ethic
- Taking initiative

### **Abilities:**

- Ability to sustain the horse's feeding and turnout routine
- Properly clean and put together tack, equipment, and work other necessary barn tools
- Manage the orders of appropriate amounts of feed, shavings, and hay for the horses
- Can wake up early to clean the barn and muck the paddocks to prepare for the day of classes Can maintain a healthy living situation for the horses: clean stalls, clean water buckets, clean feed buckets, etc.
- To provide support of the Equestrian Director's class plans
- Move hay bales to and from the barn loft / lift other heavy objects
- Support in keeping the barn clean
- Take proper care of all barn equipment including inspecting it weekly and reporting anything to the Equestrian Director and Program Director
- Engage with the whole of camp

### **Qualities:**

- Nurturing
- Patient
- Organized
- Clean
- Enthusiastic
- Joyful
- Approachable
- Reliable
- Responsible

### **Responsibilities:**

- Responsible to Equestrian Director for repairs, equipment, and supplies.
- Assist with maintenance and inventory of all riding equipment.
- Make sure that the riding area, including trails as well as instruction ring, is kept free of distracting sights and sounds.
- Make sure that stable, corrals, paddocks, and instructional rings are:
  - free from accumulation of manure
  - cleaned daily
  - in good repair
- Work with the Stables Director to ensure that physical well-being of the horses is maintained by ensuring that:
  - feet are not cracked or chipped excessively
  - open cuts or sores are cared for
  - horses with sores on back or stomach are not used
  - fly spray is used
  - all horses are groomed daily
- Follow a written feeding schedule that indicates approximate amounts of feeding (grain and hay) and watering.

- Have available and follow operating procedures and regulations as recommended by Camp Horsemanship Association (CHA).
- With Equestrian Director, Make sure that all riding equipment is:
  - appropriate to age, size, and ability of the user
  - maintained and in good repair
  - stored in such a manner as to safeguard the effectiveness of the equipment
  - is in conformity with legal regulations
- Help the Equestrian Director as he tests and evaluates the riding abilities of each camper enrolled for riding.
- Provide specific opportunities for all campers in the riding program to increase their appreciation and understanding of the natural environment.
- Make sure that riding instruction challenges each age level of campers.
- Make sure that specific safety procedures have been carried out including:
  - written safety regulations are made known to campers
  - a ratio of adult leadership to participating campers is in proper relation to the regulations recommended by CHA.
  - first aid supplies and equipment are prepared to meet the potential emergencies related to the horseback riding activity.
- Possibly teach a Sunday School class if over 20.
- Give love and care to all campers at all times
- Be a role model
- Do your best
- Carry out the camp mission and purpose in the course of working with campers.
- Do metaphysical work for self and horses each day.
- Assist with and participate in camp-wide activities when possible.
- Participate in Staff Training program.
- Take initiative in developing program activities.
- Be familiar with and conduct all program activities in accordance with the standards of the American Camping Association as outlined in the staff manual.
- All other duties as assigned