

Position: LT Coordinator

Job Description 2021

Classifications: Seasonal Staff

Our Mission Statement:

Cultivating individual and collective growth in Christian Science through living, playing, and learning in a natural setting with a global family.



Qualifications:

- At least 18 yrs of age, preferred 21 yrs of age.
- Actively practices Christian Science
- Emotional maturity and stability; good moral character and integrity
- Good decision making skills
- Enjoyment of outdoor living
- Love for children
- Member of The Mother Church
- Strong counseling skills
- Current Red Cross (or equivalent) CPR and First Aid certifications
- Current Red Cross (or equivalent) Lifeguarding certification
- Small Craft Safety (or equivalent) certification
- Participates in 'Rocks and Ropes' Training
- Minimum three years counselor experience
- Minimum one year special program leader experience

Knowledge:

- Childcare
- Counseling “best practices”
- How to empower young adults
- Camp skills including
 - Hiking
 - Camping
 - Canoeing
 - Swimming
 - Rock Climbing
 - Fire making
 - Tent building
 - Portaging
 - Outdoor cooking

- Orienteering
- Trip Planning
- Standards set in CLC's summer staff manual
- ACA standards regarding program safety and design
- How to teach team-building
- How to teach and impart leadership

Foundational Skills:

- Creative problem-solving
- Managing others
- Collaboration
- Effective communication
- Inclusivity
- Working with others from a variety of backgrounds
- Provide Christian Science care without camp resources available
- Responsible decision-making skills
- Evaluate individuals' well-being and comfort in addition to the larger group's well-being and comfort
- Flexibility
- Spontaneity

Abilities:

- Foster individual and collective growth in Christian Science
- Ability to set a high standard for LTs
- Working within a budget
- Can effectively teach leadership skills
- Can lead effective Quiet Hour sessions
- Uplift program
- Discerning necessary support for each LT and executing that support
- Enforce rules and standards joyfully
- Build and design a four-week intensive program
- Physical ability in hiking, walking, running, swimming, climbing

Qualities:

- Enthusiastic
- Teamplayer
- Team Leader
- Supportive
- Selfless
- Approachable
- Thorough
- Diligent
- Joyful
- Dedicated
- Humble

- Patient
- Flexible
- Reliable
- Responsible

Responsibilities:

- Prior to the summer, conduct phone interviews with all potential LTs and set up communication with LTs leading up to the summer
- Plan schedule for the LT program in the late spring.
- Help execute training sessions for counselors during Staff Training.
- During Session 1 and 2, provide programming and support for all LT activities based on the LT counselor training material.
 - Metaphysical talks/discussions
 - Leadership and teamwork activities
 - Hiking trip
 - Ropes and challenge course elements
 - Canoe Trip
 - Solos
 - Various other activities provided in LT Binder
- During Session 3, duties are as follows (in this priority order):
 - Cabin responsibilities
 - Assist Program Manager with as-needed tasks
 - Assist Camp Director with as-needed tasks
- Ensure that all programs are:
 - Safe
 - Challenging
 - Fun
 - Conducive to growth in Christian Science
- Be a role model
- Do your best
- Carry out the camp purpose in the course of working with campers.
- Work closely with all counselors to guide camp in participation in group, unit, and camp-wide activities.
- Do metaphysical work for self and program group each day.
- Assist with and participate in camp-wide activities.
- Take charge of a table at meals in the dining hall.
- Instruct in-camp activities in accordance with camper's abilities.
- Take initiative in developing program activities.
- Advise, remind, and give reasons to campers and staff regarding safety requirements, concerns for other people's rights, and personal health.
- Be familiar with and conduct all program activities in accordance with the standards of the American Camping Association as outlined in the staff manual.
- Teach a Sunday School class
- Lead a MAP
- All other duties as assigned